



# Notice of Extended Absence

(1 calendar month to 2 calendar months maximum)

- Notice of Extended Absence forms must be submitted via email to [jstafford@fortlauderdale.gov](mailto:jstafford@fortlauderdale.gov)
- Phone or email notification, without submission of a completed Notice of Extended Absence form, will **NOT BE ACCEPTED** as valid notification.
- A swimmer or diver may take an extended absence for up to **2 calendar months** within a 12 month consecutive period - MAXIMUM.
- **At the conclusion of the maximum 2 calendar month extended absence, should additional time away from SFTL/FLDT be required, the athlete will need to withdraw from the program. A swimmer who withdraws from SFTL/FLDT and decides to return within the same year, will be assessed the SFTL/FLDT annual membership fee again.**
- Completed Notice of Extended Absence forms must be received **NO LATER** than 15 days prior to the start date of the extended absence.
- **Monthly SFTL/FLDT team dues will be waived ONLY after a completed Notice of Extended Absence form is received. Unless a completed Notice of Extended Absence form is received, members are responsible for all monthly team dues.**
- **Please understand there are NO EXCEPTIONS to the above-listed.** The information above can also be found on the Membership Agreement & Payment Obligation form you completed at the time of registration with SFTL or FLDT.

\_\_\_\_\_  
Last Name                      Middle Initial                      First                      SFTL/FLDT Group

\_\_\_\_\_  
Address      Street                      Apt. #                      City                      State                      Zip

(\_\_\_\_\_) \_\_\_\_\_  
Cell / Home Phone                      Email Address

Extended Absence Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

\_\_\_\_\_  
Signature                      Print                      Date

